## **ADMINISTRATION**

## Administrative Leeway in Absence of Board Policy

The Superintendent shall have the power to act in cases where action must be taken and where the Board of Trustees has not provided guidelines for administrative action. The Board shall review the Superintendent's decision at the next regular Board meeting.

It shall be the duty of the Superintendent to keep the Board President apprised of any action taken in emergency situations as soon as practicable after its occurrence and certainly prior to the Board's next regular meeting. The president shall use his/her discretion in informing the Board before its next regular meeting. If the action necessitates addition or revision of policies, the Superintendent shall make the necessary recommendations to the Board.

Legal Reference:

<u>California Education Code</u> 35035. Powers and Duties of Superintendent

Policy Adopted: Revised Policy Adopted: Revised Policy Adopted: March 23, 1972 October 27, 1983 September 18, 2001